EXHIBITOR TERMS AND CONDITIONS

DEFINITIONS USED IN THIS DOCUMENT:

- **"Organizer"**: Swedish Geotechnical Society (Svenska Geotekniska Föreningen).
- **"The Venue"**: Stockholmsmässan AB (Stockholm International Fairs).
- **"The Event"**: Grundläggningsdagen (GD) in its entirety; conference and exhibition, and the subsequent dinner.
- **"Exhibitor"**: The company or organization that has a stand space at GD.

§ 1. Fees and payment terms

a. The booking is strictly binding and entails an immediate obligation to pay the entire stand fee and optional extras. Any cancellation must be notified in writing, but does not release you from the obligation to pay. Refunds are only granted in exceptional cases after special consideration by the organizer. Transfer, in whole or in part, of a booked place is not permitted without the organizer's written consent.

b. Fees are paid against invoice with 30-day payment terms. Any objections to the invoice must be submitted in writing to the organizer no later than 8 days after the invoice date.

c. VAT of 25% is added to all fees. Exhibitors domiciled outside Sweden are exempt from Swedish VAT regarding the stand fee, provided that a valid VAT number is presented (reverse tax liability may apply). Please note that participation fees are always subject to VAT according to current tax legislation.

d. In the event of late payment, a statutory reminder fee and late payment interest will be charged.

e. In the event of non-payment, the organizer has the right to cancel the booking and release the stand space for sale to a third party. The exhibitor's payment obligation remains, but may in exceptional cases be reduced at the organizer's discretion.

§ 2. Safety and regulations

a. The exhibitor is obliged to follow the organizer's and the venue's instructions, regulations and rules within the entire exhibition area.

b. It is strictly forbidden to block escape routes and fire safety installations.

c. The venue's terms and conditions, and safety regulations applicable at any time must also be strictly followed by the exhibitor. These terms and conditions, and safety regulations form an integral part of this agreement. Current regulations from the venue are available at: https://stockholmsmassan.se/en/terms-and-conditions/

§ 3. Liability and insurance

a. The exhibitor is responsible for and pays for the transport, set-up, take-down and handling of their exhibition items.

b. The venue is responsible for general cleaning of the exhibition space. The exhibitor is responsible for the necessary cleaning of their own rented space.

c. The exhibitor is responsible for damage to the exhibition space or the rented space caused by the exhibitor himself or his assistant/staff.

d. The exhibitor is responsible for personal injury and property damage caused by the exhibitor's activities, personnel, contractors or exhibited items.

e. The venue and the organizer are not responsible under any circumstances for the exhibitor's property, products, equipment or commitments.

f. The venue's facility and inventory are fire insured, and the venue has third-party liability insurance.

g. The venue provides security but disclaims all responsibility for theft, damage or loss.

h. The Exhibitor is required to obtain and maintain adequate insurance coverage for its property and obligations.

i. The exhibitor is responsible for ensuring that all activities in the stand are conducted in accordance with applicable legislation, regulatory requirements and the venue's rules.

§ 4. Ancillary services provided by the venue

a. The venue provides ancillary services such as furniture rental and stand solutions. Current offerings, terms and conditions and ordering are done via Stockholmsmässans' exhibitor webshop.

b. Contact information: eventservice@stockholmsmassan.se +46 (0)8-749 44 44

c. Orders are charged according to the venue's current price list or confirmed quote. The following deadlines and variable surcharges apply to orders:
   - No later than February 17, 2027: Regular price according to price list/quote.
   - From February 18 to March 16, 2027: Price markup 30% on the current price list.
   - March 17-18, 2027: Price markup 50% on the current price list.

d. Agreements regarding ancillary services are concluded exclusively between the exhibitor and the venue. The organizer bears no responsibility for the parties' obligations, deliveries or financial commitments under these agreements.

§ 5. Food and drink

a. Alcoholic beverages may not be stored, consumed or served within the premises of the venue. Exceptions only apply to serving that may take place under the organizer's direction.

b. The venue's designated supplier has exclusive rights to all sales and serving of food and beverages within the facility.

c. The exhibitor is entitled to distribute small samples, sweets and snacks in their stand. However, the distribution, manufacture or serving of popcorn is prohibited.

d. In case of any uncertainty, or if an exemption is desired, the exhibitor must contact the venue for written approval well in advance of the start of the event.

§ 6. Times for moving in and out and rules of conduct

a. Move-in Wednesday, March 17, 2027

- **07:00–11:00:** Strictly reserved for large machinery and vehicles. Time slots must be pre-booked with the venue well in advance of March 17.
- **11:00–18:00:** Regular move-in-time. Large machinery and vehicles are not permitted to move in during this time.

b. Construction and/or dismantling of the stands is not permitted during the event's opening hours, Thursday, March 18, 2027, 08:00–16:30. Exception: Discreet packing of smaller materials is permitted from 15:30.

c. Move-out Thursday, March 18, 2027

- **16:40:** The loading gate opens. For safety reasons, the gate will remain closed for the first 10 minutes after the end of the event at the venue.
- **No earlier than 18:30:** Removal of large machinery and vehicles may begin.
- **No later than 20:00:** The move-out must be completed and the venue's premises completely vacated.

d. If items are left behind after 20:00, the venue has the right to remove the material at the exhibitor's risk and expense. Requests for exemption for later removal must be approved in writing by the venue in advance.

e. Specified times, safety regulations and rules of conduct in this agreement must be followed by the exhibitor to ensure safety and order at the event.

§ 7. Stand location and layout

a. The organizer reserves the right to adjust the distribution of exhibition spaces. The exhibitor is obliged to accept any changes in location and space that may be required by circumstances.

b. The rented space must not be exceeded in length, width or height. It is not permitted to place objects outside the allocated stand space. The exhibitor must ensure that all stand contents are kept strictly within the booked space throughout the event.

c. **Stand content and specification:**

- **A power strip** (230V) with three outlets is included in each stand.
- **Back walls and technical requirements:** The location of each stand determines the technical requirements. Partition walls and support sections are 1 meter deep (in some places 2 meters) and take up a few centimeters of the stand width. The exhibitor is solely responsible for checking the exact dimensions with the venue.
    - **Stands in Victoriahallen (VH):** Back walls are 2.5 meters high. Minimum ceiling height is 4 meters and varies depending on location.
    - **Stands in the K-foyer (KF) – Right side:** Back walls are 2 meters high. Ceiling height is 2.3 meters (with the exception of stand KF:00).
    - **Stands in the K-foyer (KF) – Left side:** No walls included. High to the ceiling.
    - **Stand category "Open stand":** Means a stand without walls.
- **Carpeting is a requirement and is included** with all stands. If the Exhibitor chooses to arrange their own carpeting, this means a commitment to provide a carpet that covers exactly the entire surface, but it must not exceed the stand's outer dimensions.
- **Entrance tickets** are included as follows based on stand type:
    - **Single stand and square stand:** 1 person receives a 100% discount and 2 persons receive a 50% discount on the participation day fee.
    - **Double stand:** 2 persons receive a 100% discount and 4 persons receive a 50% discount on the participation day fee.
    - **Open stand:** According to quotation.
    - Dinner is not included. If you choose to book dinner, a fee will be charged according to the current price list.
    - Partners and sponsors have special agreements.

d. It is not permitted to block the view of nearby stands. Placement of e.g. Rollups towards neighbors must be done in consultation and agreement with the exhibitors concerned.

e. For constructions and equipment/objects that are higher than 2.5 meters, as well as for the exhibition of machinery, vehicles or other bulky structures, written approval is required from the organizer and the venue well in advance of the start of the event.

§ 8. Force Majeure

a. Exemption circumstances: If the implementation of the event is completely or partially hindered, made difficult or impossible due to circumstances beyond the organizer's reasonable control, the organizer is released from its obligations.

b. Scope: Extenuating circumstances include war, mobilization, terrorist act, riot, strike, lockout or other labor dispute, fire, flood, natural disaster, extreme weather conditions, epidemic/pandemic, disruption of public infrastructure or energy supply, as well as legislation, government decisions or other measures from the state or municipality.

c. Financial consequences: If the organizer is forced to cancel, interrupt or postpone the event in whole or in part as a result of the above-mentioned circumstances, there is basically no obligation to refund paid space rental, stand fees or participation fees. However, the organizer will, to the extent possible, strive to refund parts of the fees (limited to the amount paid by the exhibitor), after the organizer's own direct costs for the event have been covered. The organizer is not liable for damages or responsible for any direct or indirect costs, losses or loss of profit that exhibitors or participants suffer as a result of the decision.

§ 9. Dispute resolution and choice of law

a. Disputes arising from the interpretation or application of this agreement shall primarily be resolved through negotiations between the parties. If the parties have not been able to reach an agreement within 30 days of the written request for negotiations, the dispute shall be settled by a Swedish general court with Stockholm District Court (Stockholms tingsrätt) as the first instance. Swedish substantive law shall apply to the agreement, to the exclusion of its conflict of law rules.

§ 10. Other

a. Photo and film recording will be done during the event by the organizer and may be published on the organizer's websites, social media and used for marketing purposes. By participating in the event, the exhibitor agrees that its stand and representatives may be photographed and filmed.

b. GDPR: The processing of personal data is based on a balancing of interests against the organizer's marketing interest. Complete information about your rights and personal data processing can be found in the privacy policy at: svenskageotenikskaforeningen.se

c. The organizer and venue reserve the right to reject exhibitors who violate these terms and conditions or whose activities may be considered disruptive to the event. Such action does not entail the right to a refund.

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